**Doug Funnie**

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**EDUCATION**

State University of New York at New Paltz, New Paltz, NY

**Bachelor of Arts in Psychology** Expected May 2024

Minor: English Literature

GPA: 3.4/4.0 | Psi Chi Honor Society, Spring 2022-present

**Related Coursework/Projects**

* **Research Methods:** studied survey methodology, sample selection, fieldwork, tabulation, statistical analysis, and report writing
* **Developmental Psychology:** studied the concepts of change that occur over the course of an individual’s life
* **Physiological Psychology:** studied behavioral neuroscience and its role on our learning, aggression, and behavioral abnormalities
* **Human Services:** examined and interpreted social and political context in which human service recipients are treated, theories of social, developmental, and human services are applied

**RELATED EXPERIENCE**

**Volunteer |** August 2021-April 2022 **| Elder Day Stay, Tallahassee, NY**

* Conducted bio-psychosocial assessments prior to treatment, and conducted Mental Status Exams
* Provided individual and group counseling under supervision of clinician; utilized play therapy, music therapy, and art therapy
* Attended seminars and training to advocate for seniors, including *Introduction to Elder Care and Rights* (New York State, 2020) and *Aging Concerns Unite Us* (Association on Aging in NY, 2021)
* Designed 3 new brochures for prospective families using Canva

**Intern |** January2020-May 2021 **| Capitol City Youth Services, Tallahassee, NY**

* Performed intake interviews at shelter for children experiencing housing instability
* Assisted staff with operations and facility-related tasks
* Assisted youth with resume writing and provided interview coaching

**Mental Health Intern |** September-December 202o **| Glove House, Poughkeepsie, NY**

* Assisted clinician with group programming for youth diagnosed with depression
* Co-presented a one-hour seminar on conflict resolution to parents, students, community members and managers
* Researched methods of increasing communication between parents and program participants
* Developed and wrote a parent newsletter to aid in organization’s goal of increasing communication with families

**SUPPORTING EXPERIENCE**

**Resident Assistant |** September 2022 – present **| SUNY New Paltz, New Paltz, NY**

* Provide paraprofessional advising to 45 undergraduate students
* Mediate and resolved conflicts
* Create and facilitate bimonthly programs on diversity, substance abuse, academic success, relationships, safety, and graduate school planning
* Use eRezLife to manage administrative tasks including room condition reports, maintenance requests, incident reports, and the room change process
* W0rk with university police, counselors, and upper administration to address crisis situations including fire alarms, disruptive residents, and physical altercations

**Senior Camp Counselor |** Summers 2018 – 2022**| Camp New Horizons, Red Hook, NY**

* Supervised ten 8–12-year-old boys with emotional and behavioral challenges in a residential camp setting
* Assisted program directors with planning daily activities and special events
* Formally evaluated the campers’ behavior daily and reported to camp director
* Assisted in writing behavioral contracts for the campers

This student chose to include all leadership roles, training attended, and achievements within the points below each role. This is a standard way of organizing a resume. If he wanted to emphasize his formal training in elder care, for example, he may consider listing trainings under their own heading, instead.

This student elected to list some relevant courses and the skills/content gained from each course. This is a great method for courses that have clear outcomes, like research methods, that can be directly applied in a work environment.